



AUSTIN PEAY STATE UNIVERSITY

PAYROLL DEDUCTION AUTHORIZATION

Name:

Banner ID:

New Deduction

Change

Cancellation

Semi-Monthly Payroll

Monthly Payroll

Name of Deduction/Company:

Concert Artist Series M24

I authorize the APSU Payroll Office to deduct \$ per pay period from my salary,

beginning with my check dated , 20 and ending with my check dated

20 . (If no end date is given, the deduction will be made indefinitely.)

Employee Signature

Date

For Office Use Only

This form must be completed, signed, and returned to Human Resources at least fifteen working days before the new deduction or cancellation/change of present deduction is to become effective.

M28 – Employee Accounts Receivable Deductions – By signing this form you are acknowledging that upon termination of employment any remaining balance on your account may be deducted from your final paycheck.